

# **Question 4 (Legislator Brew)**

## **Quarter 2**

## Demographics

UNIQUE ID	First Date Served	Most Recent Date Served	Services Ongoing/C omplete	Entry Point for Services	AGE Range	RACE/ETHNICITY
Input	Input	Input	Choose 1	Choose 1	Choose 1	Choose 1
MCEHNE	4/17/2023	6/26/2023	Open	Outreach Event	35-44	Two or more
MCOBNE	4/13/2023	6/29/2023	Open	Outreach Event	35-44	Two or more
MCDJNW	4/11/2023	5/23/2023	Closed	Partner Site	45-54	African-American/Black
MCMRNE	4/27/2023	5/4/2023	Closed	Outreach Event	35-44	Latino or Hispanic
MGBLNE	4/13/2023	6/15/2023	Open	Outreach Event	35-44	Caucasian/White
MCKBSW	4/19/2023	6/29/2023	Open	Partner Site	45-54	African-American/Black
MCRASW	4/26/2023	6/21/2023	Open	Partner Site	45-54	African-American/Black
MCNWNW	4/18/2023	5/23/2023	Closed	Partner Site	55-64	African-American/Black
MCAPNW	4/18/2023	6/13/2023	Reopened	Outreach Event	35-44	Latino or Hispanic
MCEMNE	4/27/2023	4/27/2023	Closed	Outreach Event	25-34	Caucasian/White
MCGLSE	4/10/2023	5/15/2023	Closed	Outreach Event	35-44	Caucasian/White
MCCWSW	4/14/2023	5/25/2023	Closed	Partner Site	45-54	African-American/Black
MCBHNE	4/13/2023	6/8/2023	Open	Outreach Event	25-34	Caucasian/White
MCPBNW	4/18/2023	4/18/2023	Closed	Outreach Event	25-34	African-American/Black

MCWGNE	4/19/2023	6/14/2023	Open	Outreach Event	45-54	African-American/Black
MCPBNE	4/19/2023	4/19/2023	Closed	Outreach Event	35-44	Caucasian/White
MCTHNW	4/23/2023	4/23/2023	Closed	Outreach Event	35-44	Caucasian/White
MCMRNW	4/23/2023	4/23/2023	Closed	Outreach Event	45-54	Caucasian/White
MCVSSW	4/26/2023	6/14/2023	Open	Partner Site	55-64	African-American/Black
MCQSNE	4/17/2023	6/27/2023	Open	Outreach Event	25-34	African-American/Black
MCNSNW	5/2/2023	5/2/2023	Closed	Outreach Event	35-44	Caucasian/White
MCTBNW	5/2/2023	5/2/2023	Closed	Outreach Event	35-44	Caucasian/White
MCCTSE	5/8/2023	6/15/2023	Closed	Outreach Event	45-54	Caucasian/White
MCKXNE	5/4/2023	5/4/2023	Closed	Partner Site	35-44	African-American/Black
MCXNE	5/4/2023	5/4/2023	Closed	Partner Site	35-44	Latino or Hispanic
MCKFNE	5/11/2023	6/9/2023	Open	Partner Site	65+	African-American/Black
MCNGNE	5/11/2023	5/11/2023	Open	Partner Site	45-54	Latino or Hispanic
MCLGNE	5/18/2023	5/18/2023	Closed	Partner Site	55-64	Latino or Hispanic
MCJKSW	6/14/2023	6/14/2023	Closed	Outreach Event	35-44	African-American/Black
MCIGNW	6/13/2023	6/13/2023	Open	Outreach Event	25-34	African-American/Black
MCBSNE	6/8/2023	6/8/2023	Closed	Outreach Event	55-64	Caucasian/White
MCASNE	6/15/2023	6/15/2023	Closed	Outreach Event	35-44	Caucasian/White
MCRWNE	6/15/2023	6/15/2023	Closed	Outreach Event	35-44	African-American/Black
MCLMSW	6/20/2023	6/20/2023	Open	Partner Site	35-44	African-American/Black
MCJMSW	6/14/2023	6/14/2023	Open	Outreach Event	25-34	Caucasian/White
MCSKNE	6/15/2023	6/15/2023	Closed	Outreach Event	25-34	African-American/Black
MCTHEN	6/15/2023	6/15/2023	Closed	Outreach Event	35-44	Latino or Hispanic

MCEVNW	6/13/2023	6/13/2023	Closed	Outreach Event	25-34	Caucasian/White
MCKGNW	6/13/2023	6/13/2023	Closed	Outreach Event	25-34	Caucasian/White
MCDLNW	5/10/2023	5/10/2023	Closed	Outreach Event	45-54	Caucasian/White
MCDFNW	5/10/2023	5/10/2023	Closed	Outreach Event	35-44	African-American/Black
MCIBNE	6/15/2023	6/20/2023	Closed	Partner Site	45-54	Caucasian/White
MCDINE	6/15/2023	6/15/2023	Closed	Outreach Event	18-24	Latino or Hispanic
MCSCSW	4/19/2023	6/14/2023	Open	Partner Site	35-44	African-American/Black
MCLLNW	4/18/2023	4/18/2023	Closed	Outreach Event	25-34	Caucasian/White
MCFDNE	4/20/2023	6/29/2023	Open	Partner Site	45-54	Latino or Hispanic
MCARSW	5/16/2023	5/16/2023	Closed	Outreach Event	25-34	African-American/Black
MCACSW	5/16/2023	5/16/2023	Closed	Outreach Event	35-44	Caucasian/White
MCLGSW	4/12/2023	6/14/2023	Open	Partner Site	45-54	Caucasian/White
MCFRSW	4/12/2023	6/14/2023	Open	Partner Site	45-54	African-American/Black
MCCXNW	5/9/2023	6/13/2023	Closed	Outreach Event	55-64	African-American/Black
MCLMNW	5/16/2023	6/13/2023	Closed	Outreach Event	55-64	African-American/Black
MCRTSE	5/15/2023	5/15/2023	Closed	Outreach Event	35-44	Caucasian/White
MCATNW	4/4/2023	6/20/2023	Open	Partner Site	45-54	Caucasian/White
MCRISW	5/10/2023	6/28/2023	Open	Partner Site	55-64	Caucasian/White
MCDTNE	4/13/2023	6/1/2023	Open	Outreach Event	55-64	Caucasian/White
MCALNW	4/11/2023	6/7/2023	Open	Partner Site	65+	Asian
PPAD	6/29/2023	6/29/2023	Closed	Onsite Location	35-44	Latino or Hispanic
PPJM	6/29/2023	6/29/2023	Closed	Onsite Location	45-54	Latino or Hispanic
PPXX	6/28/2023	6/28/2023	Closed	Onsite Location	under 18	

PPXY	6/14/2023	6/14/2023	Closed	Onsite Location		
BTSKB	6/6/2023	7/12/2023	Open	Onsite Location	18-24	African-American/Black
BTSAI	6/6/2023	7/13/2023	Closed	Onsite Location		African-American/Black
BTSAB	6/12/2023	6/30/2023	Open	Partner Site	45-54	African-American/Black
BTSMS	6/22/2023	6/24/2023	Closed	Partner Site	35-44	African-American/Black
BTSVF	6/28/2023	7/13/2023	Closed	Onsite Location	55-64	African-American/Black
SWAN01	6/5/2023	6/30/2023	Open	Onsite Location	25-34	African-American/Black
SWAN02	6/5/2023	6/30/2023	Open	Onsite Location	35-44	African-American/Black
SWAN03	6/5/2023	6/30/2023	Open	Onsite Location	25-34	African-American/Black
SWAN04	6/5/2023	6/30/2023	Open	Onsite Location	18-24	African-American/Black
SWAN05	6/5/2023	6/30/2023	Open	Onsite Location	25-34	African-American/Black
SWAN06	6/5/2023	6/30/2023	Open	Onsite Location	25-34	African-American/Black
SWAN07	6/5/2023	6/30/2023	Open	Onsite Location	25-34	African-American/Black
SWAN08	6/5/2023	6/30/2023	Open	Onsite Location	25-34	African-American/Black
SWAN09	6/5/2023	6/30/2023	Open	Onsite Location	25-34	African-American/Black
SWAN10	6/5/2023	6/30/2023	Open	Onsite Location	35-44	African-American/Black
SWAN11	6/5/2023	6/30/2023	Open	Onsite Location	25-34	African-American/Black
SWAN12	6/5/2023	6/30/2023	Open	Onsite Location	18-24	African-American/Black
SWAN13	6/5/2023	6/30/2023	Open	Onsite Location	18-24	African-American/Black
SWAN14	6/5/2023	6/30/2023	Open	Onsite Location	35-44	African-American/Black

GENDER IDENTITY	DISABILITY	VETERAN	LGBTQIA+	INDIVIDUAL YEARLY INCOME	HOUSEHOLD YEARLY INCOME	# OF HOUSEHOLD MEMBERS	PREFERRED LANGUAGE	ZIP CODE
Choose 1	Choose 1	Choose 1	Choose 1	Input	Input	Input	Input	Input
Female	Yes	No	No	\$ 11,000.00	\$ 11,000.00	2	english	14609
Male	Yes	No	No	\$ 12,000.00	\$ 24,000.00	3	english	14621
Male	Yes	No	No	\$ 12,000.00	\$ 12,000.00	1	english	14606
Male	Yes	No	No	\$ 12,000.00	\$ 12,000.00	1	english	14621
Male	Yes	No	No	\$ 5,500.00	\$ 5,500.00	1	english	14621
Female	No	No	No	\$ 18,000.00	\$ 18,000.00	3	english	14611
Male	Yes	No	No	\$ 12,000.00	\$ 12,000.00	1	english	14608
Male	Yes	No	No	\$ 14,000.00	\$ 14,000.00	2	english	14606
Male	Yes	No	Yes	\$ 5,500.00	\$ 5,500.00	1	spanish	14606
Male	Yes	No	Yes	\$ -	\$ -	1	english	14621
Male	Yes	No	No	\$ 12,000.00	\$ 12,000.00	1	english	14607
Female	Yes	No	No	\$ 24,000.00	\$ 24,000.00	3	english	14608
Male	Yes	No	No	\$ 12,000.00	\$ 12,000.00	1	english	14621
Male	Yes	No	Yes	\$ -	\$ -	1	english	14606









### Output - Community Resources Offered

COMMUNITY RESOURCES OFFERED - Child Care	COMMUNITY RESOURCES OFFERED - COMMUNITY RESOURCES OFFERED - Food	COMMUNITY RESOURCES OFFERED - Financial	COMMUNITY RESOURCES OFFERED - Housing	COMMUNITY RESOURCES OFFERED - Language	COMMUNITY RESOURCES OFFERED - Employment
Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
		Yes	Yes		
		Yes	Yes		
			Yes		
		Yes			
Yes					
	Yes		Yes		
			Yes		
			Yes		
			Yes		
		Yes			
		Yes			
			Yes		
		Yes			
	Yes				







COMMUNITY RESOURCES OFFERED - Legal	COMMUNITY RESOURCES OFFERED - Physical Health	COMMUNITY RESOURCES OFFERED - Mental/ Behavioral Health	COMMUNITY RESOURCES OFFERED - Social Services	COMMUNITY RESOURCES OFFERED - Technology	COMMUNITY RESOURCES OFFERED - Other
Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
			Yes		
			Yes		
Yes					
			Yes		
			Yes		
Yes					
			Yes		
		Yes			
			Yes		
			Yes		































































2	1	3.00	yes	0	<p><b>Action:</b> ANCHOR AGENCIES: Identify capacity / workforce development needs within each NCP Anchor Agency and neighborhood area</p> <p><b>Deliverable:</b> NCP Anchor Agencies' needs assessment completed</p> <p><b>Measurement:</b> NCP Anchor Agency capacity building and workforce development planning needs identified (staffing, strategies, activities, etc)</p> <p><b>Admin Notes:</b> 6/5/23: - Logistics trainings with certifications through Cameron. Full capacity in the apprenticeship program. Home health aide program is recruiting on 6/21- (20 student capacity)</p> <p>- Just started the security program this morning- had 40 people call in- 22 people signed up and 12 people are attending. The training is a 5 week program that ends July 7th- they will receive a certificate at the and a \$600 stipend. Will work with them to secure jobs/ job training/ wraparound services. Next cohort will start in August/ September.</p> <p>- Father Tracy- Week 9- CDL is what they are targeting. Conversations with the district and the city regarding job shared/ split positions. Focusing on impact of 14605.</p> <p>- Special Needs assessment has been completed- each one is at a different place.</p> <p><b>Comments:</b> NCP Partners completed the Agency Assessments which will be conducted annually to assess agency capacity-building. Anchor Agency SWAN has identified their workforce focus as Security, and during this quarter they graduated 14 security graduates through their workforce development program. Anchor Agency FTAC welcomed a new Executive Director during this quarter, and she is in the process of identifying their workforce development needs. Anchor Agency Cameron is in the process of identifying their workforce development focus, which will be finalized in Q3.</p> <p><a href="#">agency self assessment results.pdf</a></p> <p><a href="#">View Edit</a></p>
2	1.50	no	0	<p><b>Action:</b> PROJECT MGMT: Develop NCP Implementation Plan (phase 1-4)</p> <p><b>Deliverable:</b> NCP Implementation Plan (phase 1-4) development initiated</p> <p><b>Measurement:</b> NCP four phase plan of implementation documented (Prepare, Practice, Pilot, Proceed) - Year 1 PREPARE</p> <p><b>Admin Notes:</b> 6/5/23: Year 1 PREPARE</p> <p>-Needs assessment completed; have been working in the community to set this up for some time. Have been bringing that partners together to share information and programs.</p> <p><b>Comments:</b> The implementation plan has been initiated, but has not yet been completed. We are still waiting for the NCP partners to complete all of their pieces. We expect these to be completed by the end of Q3. Next quarter, NCP planning team members will meet individually with each of the partners to assist with completion of these documents (calendar of events and action plans).</p> <p><a href="#">View Edit</a></p>	
3	1.50	yes	0	<p><b>Action:</b> SERVICES NETWORK: Connect, build and coordinate neighborhood Partner Agencies networks (NW, SW, NE)</p> <p><b>Deliverable:</b> Regular check-in meetings between MC2, BTS and supporting partner agencies</p>	

				<p><b>Measurement:</b> Coordinated activity, program and/or services via NCP and its supporting partner agencies initiated; Expected programs include: benefits assistance, service access, transportation, food, housing, clothing, and meeting the social determinants of health. NCP partner agencies provide these services and programs on-site, in the canopy events, and during street outreach. We are building that capacity for each partner, as reflected in the increasing number of residents served each year.</p> <p><b>Comments:</b> In addition to ongoing communication via email and text to the NCP partners, both the NE and SW quadrant NCP partners held bi-weekly meetings in order to strengthen their partnerships within their respective quadrants. Meetings were also held with the NW partners. Topics for these meetings include: finance and invoicing, NCP referral process, hiring staff, planning for pop-up events, data tracking, current services offered, plans for expanding services, NCP clients and ongoing progress. Andy from MC Collaborative leads the SW meetings and Janelle from On The Ground Research leads the NE meetings and Jocelyn from C3 runs the NW partners meeting.</p> <p>MC Collaborative Social Determinants Worker, Josh, started compiling an NCP resources guide, which will be vetted and finalized in Q3 to share with the partners.</p> <p><a href="#">View Edit</a></p>
4	1.50	no	0	<p><b>Action:</b> SERVICES NETWORK: Create and coordinate resident wraparound support services referral/transition process</p> <p><b>Deliverable:</b> NCP Support Services referral/delivery model developed and adopted</p> <p><b>Measurement:</b> Participating partners adopt and use NCP Support Services referral/delivery model</p> <p><b>Admin Notes:</b> 6/5/23: In discussions about this flow. Have entered into a partnership with DFS to refer NCP clients with card.</p> <p><b>Comments:</b> The NCP referral process is in development, and will be piloted and refined in Q3 and Q4. This has been delayed because we only had two months in this quarter (contract was signed in May) and all partners do not use a shared database nor do they all utilize the same existing referral systems. However, our approach to building capacity is by starting at the quadrant level and building outward. We have developed a general referral process (see attachment), and began to test the approaches in the quadrants. For example, the NE quadrant is using What's App to text referrals in real time, with the referring agency being responsible for inputting the referral into the UniteUs data platform. The SW quadrant worked with MC Collaborative to develop a quick referral sheet that can be completed electronically through google doc or as a paper form (that is then inputted into a google doc). The ultimate goal is to develop an NCP-wide referral system, but as this is the planning year, we are testing out various approaches to identify the smoothest, most intuitive referral process.</p> <p><a href="#">NCP Referral Form.pdf</a>  <a href="#">NCP Referral Process.pdf</a>  <a href="#">View Edit</a></p>
5	0.75	no	0	<p><b>Action:</b> EVALUATION: Create NCP baseline data, indicators and expected outcomes</p> <p><b>Deliverable:</b> NCP baseline data, indicators and expected outcomes identified</p>

				<p><b>Measurement:</b> NCP baseline data, indicators and expected outcomes established and adopted</p> <p><b>Admin Notes:</b> 6/5/23: Focusing on what Monroe County is asking for in our data sheet. Has been hiring their team – research associate starting in July. Research assistant in June. Communications Specialist in June/ July.</p> <p><b>Comments:</b> The Research Team collected and analyzed baseline data for capacity-building, but is still developing the collaboration assessment tool as well as the anticipated neighborhood outcomes. This activity was not completed this quarter because the contract was not signed until May, which left two months remaining in the quarter. These two months were spent hiring the research team and communications specialist. The capacity building assessment tool is attached.  <a href="#">NCP Organizational Assessment Areas.pdf</a>  <a href="#">View Edit</a></p>
6	0.25	yes	264	<p><b>Action:</b> NEIGHBORHOOD OUTREACH: Continue NCP neighborhood engagement walks (NW, SW, NE)</p> <p><b>Deliverable:</b> At least two (2) NCP neighborhood engagement walks conducted monthly (NW, SW, NE)</p> <p><b>Measurement:</b> Residents' needs identified and addressed; referrals/transitions completed, feedback received via NCP neighborhood engagement walks completed each month in NW, SW and NE NCP areas; expected contact/reach 135 residents</p> <p><b>Comments:</b> We significantly exceeded this performance measure this quarter. This is because we conducted four neighborhood walks monthly in each of the quadrants instead of the two/month we initially expected. We were able to do this because MC Collaborative hired its NCP staff almost as soon as the contract was executed, so they were ready to conduct walking outreach. Further, on June 9th we hosted our inaugural all-city NCP walking street outreach. This was our big walk across the three NCP quadrants. We had over 35 volunteers and had 190 engagements (not all were unique individuals) during the walk. We handed out lunches, snacks, drinks, socks, condoms, and children's books and DVDs.</p> <p>We are still testing out various ways of tracking the street outreach work, but for now have been using google sheets and handheld clickers.  <a href="#">507C5686-9466-41B2-B637-44770E3B2238.heic</a>  <a href="#">CD0AF3AA-8B12-4B16-B704-02924CF5517C.heic</a>  <a href="#">AD735C80-D6D7-4C23-96B5-5E0F738319D5.jpeg</a>  <a href="#">View Edit</a></p>
7	0.75	no	0	<p><b>Action:</b> NEIGHBORHOOD OUTREACH: Host Community Conversation re: NCP plans and progress</p> <p><b>Deliverable:</b> Community conversation event hosted in each NCP area (NW, NE, SW)</p> <p><b>Measurement:</b> NCP Community Conversation held in all three neighborhood areas (NW, SW, NE); expected contact/reach 75 residents</p> <p><b>Admin Notes:</b> 6/5/23: May not happen in the second quarter because of the late contract start date. Pop up and conversations in Q3- will do an additional one in Q3 to make up for the loss of individuals served.</p> <p><b>Comments:</b> Community Conversations were shifted to Q3. There was too much other NCP activity occurring in the two months of this quarter (contract was not signed until May) to be able to plan and hold community conversations. The focus</p>

				<p>in this quarter was on fiscal policies and procedures, hiring staff, developing a referral process, purchasing supplies, and walking street outreach. However, the community conversations will be held in Q3.</p> <p style="text-align: center;"><a href="#">View Edit</a></p>
8	0.75	yes	0	<p><b>Action:</b> FISCAL REPORTING: NCP's fiscal process defined and established; timely submission of fiscal reimbursement process documentation</p> <p><b>Deliverable:</b> NCP's fiscal process adopted; reimbursement documentation completed by each funded partner agency</p> <p><b>Measurement:</b> NCP expenditures accurately documented, submitted and fully reimbursed</p> <p><b>Admin Notes:</b> 6/5/23: Now through the first round- fine tuning. Building a notebook of operating procedures- can be a tool for other non-profits.</p> <p><b>Comments:</b> By the end of this quarter, CRC developed a smooth fiscal reimbursement process for all the NCP partners: fiscal folder on google drive for each partner, and each partner then uploads their invoices and receipts, then email Tina and Jocelyn that the month's submission has been completed. Tina or Jocelyn confirm submission and then follow-up with any questions.</p> <p style="text-align: center;"><a href="#">View Edit</a></p>
9	0.25	yes	0	<p><b>Action:</b> PROJECT MGMT: NCP Planning &amp; Progress Discussions</p> <p><b>Deliverable:</b> NCP Project Team Meetings held regularly</p> <p><b>Measurement:</b> NCP Project Team acknowledges, reviews, acts upon and is accountable for all NCP deliverables and expectations</p> <p><b>Admin Notes:</b> 6/5/23: Jocelyn and Tina are very organized and keeping the organizations in line.</p> <p><b>Comments:</b> The planning team met every Friday. Planning Team members include: Jocelyn Basley (C3 Consultancy), Andy Carey (MC Collaborative), Janelle Duda-Banwar (On The Ground Research), Tina Paradiso (Community Resource Collaborative), and Carmen Allen (Beyond The Sanctuary). We have meeting minutes as back up if needed.</p> <p>We also held our bi-monthly NCP partners meeting during this quarter, minutes are attached.</p>

## 2023 Intern

<i>ID</i>	<i>Year</i>	<i>Type</i>
57	2023	Interim

### **Project**

Neighborhood Collaborative Project (NCP) - Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project

### **Budget**

We are in the planning/prepare phase of the NCP (Prepare, Practice, Pilot, Proceed), so the focus during these last four months has been on the following:

- Signing the contract with the county
- Creating and signing MOUs with all the partners (To date, all MOUs have been signed with the exception of one agency – Baden Street Settlement Counseling Center. BSS-CC has a new Executive Director starting in August and we expect the MOU to be signed at that time)
- Hiring NCP staff
- Developing internal NCP processes
- Having regularly scheduled meetings with the NCP partners
- Conducting street outreach
- Hosting pop-up events
- Developing and testing NCP referral processes in the quadrants
- Creating a logo and purchasing T-shirts and swag to wear and pass out during outreach events
- Creating an NCP rack card to share with the community
- Identifying the assessment tools and gathering baseline data

We conducted our all-city walking outreach on Friday June 9th. We consider this our kick-off event, though NCP partners held outreach events throughout their communities during the quarter. In addition to the walking outreach, Cameron held 11 outreach pop-up events during Q2, including discussions with city partners, refugees, and high school students. Support partner Action Front Center participated in two pop up outreach events as well.

MC Collaborative staff leveraged the NCP, receiving \$50,000 in in-kind donations to pass out during walking outreach. Much of this was food, which is needed in the community.

We are proud to report that we accomplished all that is listed above in addition to providing services to more than 80 individuals. We did not expect to have any NCP clients during Q1 or Q2, so this was quite a feat to already begin piloting the NCP referral process. While the client data file is missing some data, it is a start to the data collection process. SWAN has a class of 14 participants in their security workforce development program – all of whom graduated in July (this will be reported on in the next report). BTS hired their NCP Worker, and he has been connecting with NCP clients to provide wrap-around services. However, we are also spending time with BTS to put processes in place as their capacity increases.

The planning group has begun to explore potential options for tracking the client data in a more efficient manner. To that end, we had a meeting with one potential solution provider and will continue to explore our options until we find the best fit for the NCP. In the meantime, we are using texts, phone calls, referral sheets, and testing the use of one potential database for our assessment and referral processes.

We hosted two bi-monthly NCP partners meetings during the last four months, both of which were well attended and included representation from all partners.

We also hosted a partner's dinner to allow time to get to know one another and break some bread together. Avalon Roc was the event space that we used, located in Rochester, owned by an M/WBE.

Now that all partners are nearly fully staffed for the NCP, we are ready to start the community conversations in Q3.

As of July 1, the research team is fully staffed, and in June began developing the Collaboration Assessment tool as well as the neighborhood-level impact indicators. During the last month the team has been meeting with the NCP partners to understand what NCP success looks like (in the partners' own words), so that the outcomes are connected to what the partners understand success to be. The research team completed the capacity-building analysis for all partners.

Finally, our next major task is outlining the NCP referral process and tracking it. Our approach has been to begin to test different processes, come back and discuss how they went, until we land on one that works for everyone, or one that is the most efficient and effective for partners. We will also start to transition from meeting with the Executive Directors, to meeting with the NCP Liaisons, as they should all be hired within the next quarter. The NCP liaisons will be integral to the referral and data collection processes.

### **Comments**

We do a lot of eviction prevention for housing, but this is not really spelled out in the data spreadsheet, so we are not sure where to track it. We also do a lot of emergency housing, which we categorized under temporary housing, but we will rarely know how long someone can stay. We are also not sure how well the sheet conveys case management activities like, "DHS referral" because for the NCP, it's not simply telling someone to go to DHS; NCP workers are actually completing paperwork with the clients and submitting the paperwork to DHS, so we just want to make sure that is clear to the County.